

Dear Parent or Guardian:

State legislation authorizes the loan of textbooks and instructional materials by the Secretary of Education to children enrolled in kindergarten through grade 12 in nonpublic schools. Our school is now in the process of requesting the specific textbooks and materials to be loaned to your child(ren).

It is required, however, that a parent of each child attending the nonpublic school individually request a loan of textbooks and instructional materials. Below, please find the individual request form. Please sign the form, date it, and return it to the school immediately.

Thank you for your cooperation.

Very truly yours,
Deborah Duke
Business Manager

**CERTIFICATE OF INDIVIDUAL REQUEST
FOR LOAN OF TEXTBOOKS
AND INSTRUCTIONAL MATERIALS**

I hereby request the loan of textbooks and instructional materials in accordance with the Pennsylvania School Code of 1949 for my child(ren) attending the

Name of school

Name of child

Date: _____ (Signed) _____
(Parent or Guardian)
(Printed) _____
(Parent or Guardian)

This program is available only to Pennsylvania residents.
This form is to remain on file at the school.